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<p style="text-align: center;"><b>INTEGRATION JOINT BOARD BUSINESS PLANNER -</b> The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.</p>									
Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
<b>31 January 2023</b>									
Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
Standing Item	Chief Officer Report	To note the regular update from the Chief Officer	HSCP.23.008	Kay Diack	Chief of Staff	ACHSCP			
07.06.22	Carers' Strategy	To seek approval of the final version of the Carers' Strategy.	HSCP.23.003	Alison MacLeod / Amy Richert	Strategy and Transformation Team	ACHSCP			
09.01.2023	Grant Funding to Counselling Services	To seek approval to direct Aberdeen City Council (ACC) to extend grant funding arrangements.	HSCP.23.005	Shona Omand-Smith	Commissioning Lead	ACHSCP			
Standing Item	Annual Procurement Workplan 2023/2024	To present the Annual Procurement Work Plan for 2023/24 for expenditure on social care services, together with the associated procurement Business Cases, for approval.	HSCP.23.002	Neil Stephenson	Procurement Lead	ACC			
17.01.23	Aberdeen Vaccination Centre	To seek authority for the Chief Officer to take any necessary steps to secure appropriate accommodation for the provision of vaccinations in the city	HSCP.23.007	Sandy Reid	People and Organisation	ACHSCP			
07.12.22	Recommissioning of Self Directed Support Direct Payment Pre-Paid Cards provision	To seek approval to issue a tender for the provision of pre-paid cards as the current contract expires in July 2023.		Kevin Toshney	Planning and Development	ACHSCP		T	This is being considered with the other Business Cases within the Annual Procurement Workplan report on 31 January 2023.
10.03.22	Mental Health and Learning Disabilities	To provide the Board with updates on any variation to the hosting of MHL D services by the city.		Paul Mitchell	Chief Finance Officer		At Budget on 10 March 2022, Board agreed to note that in respect of article 3.14 on page 64 of the report (specialist Mental Health and Learning Disabilities (MHL D) Services) it was recommended that the transitional period be extended to March 2023 and if anything were to vary with this matter, the Chief Finance Officer would bring a specific report back to the Board	T	To be included in CFO Medium Term Financial Framework monitoring report at Budget on 28 March 2023.
28.04.22	Analogue to Digital telecare	To seek approval from the IJB for funding, and update on the progress of the project	n/a	Pete McAndrew / Nadir Freigoun / Valerie Taylor	Strategy and Transformation Team	ACHSCP	IJB agreed on 11 October 2022 to defer to IJB on 31st January 2023. The purpose of the report was amended to include funding approval. More time is required to confirm funding requirements. For the meantime, update to be provided via Chief Officer report.	R	A decision on funding is not required by 31 January 23. It would be prudent for any financial commitment to be made in the context of the IJB's consideration of its annual budget at the meeting on 28 March 2023.
23.03.2021	Integration Joint Board Membership	To reconsider any changes to arrangements by report to the IJB prior to 31 March 2023.		Clerk	Chief Officer	ACHSCP		T	The Scheme of Governance review being presented to IJB on 25 April 2023 encompasses these arrangements.
01.12.22	Inpatient, Specialist Services and CAMHS report for the Mental Health and Learning Disability Service	To note the review of the previous 12 months in the Mental Health and Learning Disability, Inpatient Specialist Service and CAMHS. Detail will be provided on topics such as the challenges, successes, audits, complaints, and adverse events.	HSCP.23.004	Kathryn Kinnear	Service Manager, RCH	ACHSCP		D	This report is being deferred to the IJB scheduled for 25 April 2023. This will create additional time for engagement and consultation with Moray and Aberdeenshire Health and Social Care Partnerships given their interest in the hosted services.
13.10.22	Creating Hope Together: Scotland's Suicide Prevention Strategy and Action Plan	To note the recently published national Suicide Prevention Strategy & Action Plan and to provide assurance on activities locally.		Kevin Dawson	Strategy and Transformation Team	ACHSCP		D	Kevin Dawson advises deferred to 25 April 2023
<b>28 March 2023 (Budget)</b>									
Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer		Kay Diack	Chief of Staff	ACHSCP			
Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
Integration Joint Board Budget		To approve the Budget		Paul Mitchell	Chief Finance Officer	ACHSCP			
Standing Item	Medium Term Financial Framework - 2023/24	To provide an update on the final levels of funding delegated by Aberdeen City Council and NHS Grampian for health and social care activities in 2023/24 and to seek final approval of the medium-term financial framework.		Paul Mitchell	Chief Finance Officer	ACHSCP			

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26	Grant Funding to Counselling Services	To advise the Board of grant funding requirements for the financial year 2023/2024 to grant funded organisations - and to inform the Board of preliminary and proposed work to review the service activity and ensure it is aligned to the whole system service provision across Aberdeen City.		Shona Omand-Smith	Commissioning Lead	ACHSCP		R	Being presented to IJB on 31 January 2023
27	Standing Item	Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 2004		Martin Allan	Business Lead	ACHSCP	On 23.03.21, IJB resolved :- (iii)to instruct the Chief Officer to bring a report, annually, providing assurance on the resilience arrangements in place to discharge the duties on the IJB under the 2004 Act	T	This is an annual report and was last considered at IJB on 7 June 2022. Transfer to 25 April 2023.
28	25.05.2021	Community Nursing Digitalisation		Michelle Grant / Craig Farquhar	Chief Officer	ACHSCP	June 2022 - Strategic Plan Delivery Plan outline timeline for development and evaluation of this project to Spring 2023. Report deferred to 28 March 2023.	T	Transfer to 25 April 2023.
29		Neuro Rehab Strategic Review and Implementation Plan		Grace Milne/Jason Nicol	Head of Service Specialist Older Adults and Rehabilitation Services			T	Outline draft expected end of March 2023, to come to next IJB after that. Transfer to 25 April 2023.
30	04.11.22	Scheme of Governance review		Jess Anderson/John Forsyth/Vicki Johnstone	Governance	ACC		T	Transfer to 25 April 2023.
31	30.11.22	Biennial Progress report on delivery of our Equality Outcomes and Mainstreaming Framework		Alison Macleod	Strategy and Transformation Team	ACHSCP		T	Transfer to 25 April 2023.
32	24.08.21	Rosewell House - evaluation report		Sarah Gibbon	Project Manager	ACHSCP	Rosewell House - Options Appraisal and Recommendations - HSCP.21.088 (IJB 24/08/21) instruct the Chief Officer, to bring a full evaluation report of the service being delivered at Rosewell House to the IJB board in March 2023;	D	Proposal to defer to August 2023 to allow a full year between the interim and final evaluations, giving more time to embed the recommendations from the first evaluation.
<b>Additional Meeting - 25 April 2023 - to consider all non Budget and MTF Business from 28 March 2023</b>									
34	17.01.2023	Primary Care Improvement Plan (PCIP) Governance		Jess Anderson	Governance	ACC			
<b>6 June 2023</b>									
36	Standing Item	Chief Officer Report		Kay Diack	Chief of Staff	ACHSCP			
37	Standing Item	Video Presentation							
38		IJB Scheme of Governance Annual Review		John Forsyth	Solicitor ACC	ACHSCP			
39	09.09.2022	Strategic Risk Register & Revised Risk Appetite Statement	HSCP22.083	Martin Allan	Business Lead	ACHSCP			
<b>22 August 2023</b>									
41	Standing Item	Chief Officer Report		Kay Diack	Chief of Staff	ACHSCP			
42	Standing Item	Video Presentation							
43		ACHSCP Annual Report		Alison MacLeod / Amy Richert	Lead Strategy and Performance Manager				
44	16.08.22	Fast Track Cities		Daniela Brawley / Lisa Allerton					Last presented to IJB on 30 August 2022. This is an annual report.
45	Standing Item	Equalities and Equalities Outcomes		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP	Went to RAPC on 01/03/22 and to IJB on 30 August 2022.		
46	12.12.22	Rosewell House - evaluation and recommendation report		Sarah Gibbon/Fiona Mitchelhill	Transformation Team	ACHSCP			
<b>10 October 2023</b>									

